

# College of Business

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## College Overview

Since its origination in 1965, the College of Business continues to be a leader in business education. The college is organized into six academic departments: Accounting, Economics, Finance and Real Estate, Information Systems and Operations Management, Management, and Marketing. A total of 140 full-time equivalent faculty organize and conduct classes, including 115 with doctoral degrees from some of the top schools in the nation. The college currently enrolls 6,300 students, 1,600 of whom are enrolled in twelve graduate business programs.

Teaching, research, and community service are the essential activities of the College of Business. All three activities are aimed at enhancing the college's scholarly environment and strengthening relationships with the business community. The emphasis on excellence in the performance of these cornerstone activities enables the college to offer an outstanding business education for students over a broad spectrum of interest, age, and experience.

## MISSION, VISION AND VALUES

The mission of the College of Business is to provide a transformative educational experience accessible to a diverse student population at a top research university. Offering a variety of programs, we prepare students to succeed in their career of choice and become business leaders, impacting lives forever.

Our vision is to be a top choice for students and employers.

Four values form much of the foundation upon which the College operates on a daily basis in developing and offering degree programs, linking faculty and students to the business and professional communities, and conducting relevant research to advance business practices and enhance the performance of business and other organizations. These values are:

**Integrity** - We do the right thing, always being honest, transparent and accountable.

**Respect** - We treat all people in a way that affirms their individual uniqueness, worth and dignity.

**Excellence** - We continually strive to achieve the highest levels of performance in all our endeavors.

**Collaboration** - We team with internal and external partners to create and accomplish shared goals.

## ACCREDITATION

The University of Texas at Arlington's College of Business is fully accredited in business and accounting at both the undergraduate and graduate levels by the AACSB-International – The Association to Advance Collegiate Schools of Business.

The Master of Science in Health Care Administration program is accredited by the Commission on Accreditation of Healthcare Management Education (CAHME).

## College Of Business Undergraduate Policies

### ADMISSION TO THE COLLEGE OF BUSINESS

Admission to the College of Business is based on the University's undergraduate admission requirements for incoming freshman and incoming transfer students. All applicants who meet those criteria are admitted as business intended majors.

### Major Intended (i.e. Accounting Intended, Management Intended, etc.)

Students who have already decided to pursue a specific business major will be admitted as intended for that specific major. Students will be encouraged to meet with an advisor regularly and monitored for progress toward declaring a business major.

### Undeclared Business Intended Major

Students who are not sure which business major to pursue will be admitted to the Undeclared Business Intended (UBUSINT) major. Students will be encouraged to meet with an advisor regularly and monitored for progress toward declaring a business major.

### Internal Transfers

Students already admitted to UT Arlington, who previously declared a major other than business, may change to business intended with a UTA overall GPA of a 2.25 or better. Current UT Arlington students with less than a 2.25 overall grade point average and/or 2.25 business grade point average, will be allowed one provisional semester as a business intended student under a College of Business enrollment contract earning a minimum term grade point average of 2.5 to remain in the College of Business. The enrollment contract may include restrictions on course load and course selection.

## Degree Program Admission Requirements

Academic performance of all business intended and major intended students is monitored for progress toward meeting the following Degree Program Admission Requirements.

To declare a major, an intended student must meet the following criteria:

- Complete twelve (12) hours of business course work at UT Arlington;
- An overall grade point average of 2.25 at UT Arlington;
- A business grade point average of 2.25 at UT Arlington; and
- Completion of the CoB math requirement. (The CoB math requirement includes MATH 1315 and MATH 1316 or equivalent courses as transfer credits.)
- Business Analytics BS candidates must earn a B or better in both BSTAT 3321 and INSY 3300.

## ADVISING OF NEW BUSINESS STUDENTS

Students entering directly from high school or with less than 24 hours of transferable credit are advised initially by the Division of Student Success. To transition to departmental advising within the College of Business, students must meet the following benchmarks by the end of their first two long semesters (fall and spring) at UTA:

1. Earn a minimum 2.25 cumulative GPA
2. Complete at least 30 credit hours

Students who do not meet transition criteria after three semesters are strongly encouraged to consult with an advisor to explore alternative majors that may better align with their academic progress.

Entering transfer students with 24 hours or more of transferable credit will be advised by the College of Business advisors upon admission to UT Arlington and throughout their time as a business student.

## PROBATIONARY ADMISSION AND DISMISSAL

Business students unable to meet the above transition criteria after completing at least 30 credit hours may be admitted to the College of Business under specific conditions. If the Admission Criteria can be met by earning a term GPA of 2.5 or better in nine (9) hours of business coursework at UT Arlington, the student may be admitted as a probationary business-intended major up to the semester containing the ninth hour of business course work under an enrollment contract. Depending on the circumstances, a student on College of Business probation may have restrictions on course load, course selection, and will be given specific course grade requirements that must be met. All UT Arlington business hours will be used to calculate a business grade point average for College of Business admission purposes.

Students who do not meet the College of Business minimum academic standing requirements after nine (9) hours of business course work, or do not meet the requirements outlined in the enrollment contract, will not be allowed to take additional business courses at UT Arlington. The student will be dismissed from the College of Business and must choose a major other than business in order to remain enrolled at UT Arlington.

Students who have not completed the College of Business Math requirement after 18 hours of business coursework may be placed on a probation contract requiring the completion of MATH 1315 and/or MATH 1316 (or equivalent) before future business course enrollment will be allowed.

## MAJOR PROBATION AND DISMISSAL

Students who have been accepted to a business degree program must maintain satisfactory academic standing and progress in their field of study to continue as a business degree candidate.

College of Business students are in satisfactory academic standing if they maintain the required 2.25 grade point average across:

- All courses completed at UT Arlington
- All business courses completed at UT Arlington
- All major courses completed at UT Arlington

If at any time a business-intended student does not meet the above academic standards, the student is on College of Business probation. If minimum academic standards can be met within eighteen (18) hours of business coursework at UT Arlington, the student may continue enrollment as a business student up to the semester containing the eighteenth hour of business course work under an enrollment contract. Depending on the circumstances, a student on College of Business probation may have restrictions on course load, course selection, and will be given specific course grade requirements that must be met.

Students who do not meet the College of Business minimum academic standing requirements after eighteen (18) hours of business course work, or do not meet the requirements outlined in the enrollment contract, will not be allowed to take additional business courses at UT Arlington. The student will be dismissed from the College of Business and must choose a major other than business in order to remain enrolled at UT Arlington.

Additionally, declared business majors are subject to dismissal from a business degree program and will not be permitted to enroll for additional courses in that major if they:

- Receive a grade of D or F in more than one upper level major course, or
- Receive any combination of grades of D or F in two attempts of the same major course.

## COURSE TRANSFER

The College of Business has the authority for determining which transfer courses apply toward any undergraduate business degree program or business minor. Students transferring business classes taken at another institution will be required to submit both a catalog course description and a syllabus for each course to the Business Undergraduate Advising Center for approval.

Students planning to complete transfer coursework are strongly advised to consult the Office of Undergraduate Advising **before** taking courses outside of UT Arlington for credit transfer. Courses should be completed at the same level (freshman, sophomore, junior, senior) as the UT Arlington course. A course completed at the freshman or sophomore level at another institution will not be considered an equivalent of an upper level (junior or senior) course or degree requirement. Upper level business courses must be completed at an AACSB accredited institution. Transfer credit for courses from institutions outside the United States will be evaluated independently.

## RESIDENCY AND GRADUATION

In addition to meeting the credit hour and course requirements for a specific College of Business degree program, the student must meet the following requirements:

- Be a declared business major;
- A minimum overall grade point average of 2.25;
- A minimum grade point average of 2.25 in all course work taken from the College of Business;
- A minimum grade point average of 2.25 for courses taken within the major/concentration area for those majors having a concentration (This requirement also applies to modern language course work for International Business degree programs);
- Students must complete at least 50 percent of their business course work with the UT Arlington College of Business;
- Students must complete at least 24 of the last 30 semester hours of advanced (3000/4000 level) course work with UT Arlington College of Business, to include a minimum of 12 hours of advanced courses in their major/concentration subject area beyond business core requirements; and
- A grade of "C" or better must be earned in all major/concentration courses required for the degree. Business Analytics BS candidates must earn a B or better in both BSTAT 3321 and INSY 3300.

## UNIV 1101 CAREER PREPARATION AND STUDENT SUCCESS

Business transfer students have the option to enroll in a 1-hour career preparation course, UNIV 1101, or the hour may be an elective (business or non-business).

## UNIV 1131 STUDENT SUCCESS

All entering freshmen are required to enroll in a 1 hour student success course, UNIV 1131.

## COMPUTER LITERACY

Students majoring in business administration obtain competencies in computer literacy via required course work. They are required to take a computer course, INSY 2303.

## SPECIAL UNDERGRADUATE PROGRAMS AND OPPORTUNITIES

### Double Majors

The College of Business allows Bachelor of Business Administration (BBA) programs to be combined resulting in a degree with a double major.

If all specified requirements are completed at the same time as outlined in the departmental sections of the University Catalog, one diploma recognizing both business majors will be awarded. These may restrict the option of participating in various programs (i.e. fast tracks). Double major combinations available to business students are limited to:

- BBA in Accounting and Finance
- BBA in Accounting and Information Systems
- BBA in Economics and Finance
- BBA in Economics and Marketing
- BBA in Finance and Marketing
- BBA in Finance and Real Estate
- BBA in Hospitality Management and Entrepreneurship
- BBA in Hospitality Management and Marketing

- BBA in Hospitality Management and Real Estate
- BBA in Management and Marketing
- BBA in Management and Real Estate
- BBA in Marketing and Real Estate
- BBA in Operations & Supply Chain Management and Economics
- BBA in Operations & Supply Chain Management and Management
- BBA in Operations & Supply Chain Management and Marketing

## Business Honors Program

The Business Honors Program (BHP) operates as a part of UT Arlington's Honors College. Its primary objective is to establish a cohesive community of exceptionally intelligent and motivated students who will pursue the study of business together in a stimulating learning environment. Participation in the BHP is open to entering freshmen with fewer than 30 college hours and continuing UT Arlington and transfer students with more than 30 college hours.

Additional standards for admission may be found on the [Honors College website \(https://www.uta.edu/honors/\)](https://www.uta.edu/honors/). Students who complete the program successfully will receive a special citation on their diplomas. The University honors degree requirements are compatible with all College of Business degree programs.

## Internship for Degree Credit

Up to 6 credit hours of approved internship credit can be used to satisfy advanced business electives or advanced major electives for eligible students. Students must be a declared business major, junior or senior standing, have a GPA of 2.25 or better in all calculations (cumulative, business, and major), have advanced business elective or advanced major elective hours available, and complete the approval forms before the appropriate semester deadline.

Internship experiences must be approved in advance by the appropriate department Internship Coordinator and must provide clear evidence of substantial educational experience in the business subject area for which credit is being sought. Internship courses are graded on a pass/fail basis and credit will not be given for previous experience or activities. For specific course requirements, refer to the [undergraduate internship application \(https://common.forms.uta.edu/view.php?id=1094452\)](https://common.forms.uta.edu/view.php?id=1094452).

## Study Abroad/Exchange Programs

The leaders for the 21st century will be deeply involved in business opportunities around the world. Study abroad/exchange programs are available to help students prepare in both curricular and extracurricular ways for these future international leadership roles. Students wishing to study abroad are encouraged to review the many opportunities contained in the Study Abroad Library in the International Office. Once a specific program is identified, students may submit their request for Study Abroad/exchange program enrollment through the College of Business [website \(https://www.uta.edu/academics/schools-colleges/business/undergraduate-advising/undergraduate-forms/\)](https://www.uta.edu/academics/schools-colleges/business/undergraduate-advising/undergraduate-forms/) to ensure the program fulfills degree requirements. Depending on their terms, study abroad/exchange programs may allow students to complete courses as resident credit or as transfer credit.

## College of Business Graduate Student Policies

### SPECIAL STUDENTS

An applicant can gain admission as a special student in the College of Business, but he/she must meet the same admission requirements as those unconditionally admitted to the corresponding Masters program of their chosen field of study. In order to take masters and/or doctoral level courses in the College of Business, a student must be admitted as a graduate student.

### DUAL DEGREE PROGRAMS

The college offers a rich array of dual degree opportunities that build synergistic skill sets that prepare students for more advanced career opportunities. While most dual degree programs include two graduate business degrees, the Professional Management Option in the MBA program allows professionals with undergraduate degrees in engineering, architecture, education, and urban affairs to complete a master's degree in that field along with the MBA. Dual degree programs allow students to earn two degrees with a substantial reduction in course requirements.

Within an approved dual degree program, students may apply semester hours jointly to meet the requirements of each Masters program and subsequently reduce the total number of hours required to earn two degrees. The number of hours which may be jointly applied ranges from 6 to 18 hours subject to the approval of Graduate Advisors for each participating program. To participate in a dual degree program, students must make a separate application to each desired program and must meet the admission requirements of each program individually. To be eligible, students must be admitted to the second degree program prior to completing the full degree requirements of their first program.

### FAST TRACK PROGRAMS

The Fast Track Program enables outstanding undergraduate UT Arlington Business students to satisfy degree requirements that will lead to a master's degree in Business Administration (MBA), Accounting, Business Analytics, Human Resource Management, Taxation, Information Systems, Quantitative Finance, Real Estate, Economic Data Analytics or Marketing Research while completing their undergraduate studies. If admitted, students will be allowed to take select graduate courses that may be used to satisfy both bachelor's and master's degree requirements. Admitted students will be allowed to complete 6 to 9 hours of selected graduate coursework as an undergraduate student. A GPA of 3.0 in each graduate class taken is required

to continue taking graduate courses. Any Fast Track student who completes the 6 to 9 hours of graduate coursework with grades of B or better will be automatically admitted to Graduate School. The student would then be awarded his or her bachelor's degree. The student will not be required to take the GMAT or complete the graduate application and will have the related application fees waived.

## **FACILITATED ADMISSION OF OUTSTANDING UT ARLINGTON UNDERGRADUATES**

The following master's programs participate in the Facilitated Admissions: Business Administration (MBA), Accounting, Taxation, Business Analytics, Economic Data Analytics, Human Resource Management, Information Systems, Real Estate, Quantitative Finance, and Marketing Research. Students pursuing Facilitated Admission must demonstrate quantitative proficiency. For details on admission into the program please refer to UT Arlington's Graduate Catalog Special Admissions Programs under Admission Requirements and Procedures.

## **INTERNSHIP PROGRAM**

Graduate students are encouraged to participate in internships to supplement and complement classroom education by providing valuable experience and training in their chosen area of expertise. Internships allow students to meet and interact with professionals in the work setting, identify and develop critical professional skills, clarify their own career goals and interests, and develop important contacts for future development. This internship program is open to all graduate students who have completed a minimum of 9 required credit hours in their program of study, are in good academic standing (GPA => 3.0), have elective hours available, and have secured their advisor's approval for up to six hours of graduate credit. Interested students should obtain an internship packet found on the Graduate Business Services [website \(https://www.uta.edu/academics/schools-colleges/business/graduate-business-services/graduate-business-forms/\)](https://www.uta.edu/academics/schools-colleges/business/graduate-business-services/graduate-business-forms/). After gaining the advisor's approval, students will complete an application and meet with the appropriate departmental internship coordinator. Once an internship is obtained, the coordinator will monitor progress and assign a Pass/Fail grade. For specific course requirements, refer to the internship approval forms.

## **STUDY ABROAD/EXCHANGE PROGRAMS**

The leaders for the 21st century will be deeply involved in business opportunities around the world. Study abroad/exchange programs are available to help students prepare in both curricular and extracurricular ways for these future international leadership roles. Students wishing to study abroad are encouraged to review the many opportunities contained in the Study Abroad Library in the International Office. Once a specific program is identified, students discuss the available courses with their advisor to ensure they meet degree requirements. Depending on their terms, study abroad/exchange programs may allow students to complete courses as resident credit or as transfer credit.

## **WAIVERS AND TRANSFER CREDIT**

Course waivers\* are determined by each program's Graduate Studies Committee. Check with the program advisor for more details.

A maximum of 9 hours of advanced coursework or 25% of the total hours required for degree completion may be transferred in from other AACSB accredited schools if approved by the program advisor. The grade must be a B or better to transfer. Transfer of graduate courses from other universities will be considered on a case-by-case basis. All work submitted for transfer credit must have been completed no more than six years before completion of a graduate program at the University of Texas at Arlington.

\* Note: The University of Texas at Austin offer Business Foundations Programs (BFP) for non-business majors that provide solid foundations in basic business concepts. BFP courses and courses from equivalent programs for non-business majors at other colleges/universities may not be used for course waiver credit. Survey classes cannot be used for waiver credit.

## **Contact Information**

College of Business Website

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